

National Centre for Good Governance

NCGG Internship Programme

About NCGG

The National Centre for Good Governance (NCGG) was set up in 2014 by the Government of India as an apex-level autonomous institution under the auspices of the Ministry of Personnel, Public Grievances and Pensions. The centre deals with a gamut of governance issues from local, state to national levels, across all sectors. The Centre is mandated to work in the areas of governance, policy reforms, capacity building and training of civil servants and technocrats of India and other developing countries. It also works as a think tank of the Government of India.

Since its inception, the Centre has been extensively working in areas such as primary and elementary education, decentralized planning at district and block levels, capacity building of Panchayat Raj Institutions (PRIs), participatory models of learning and action, rural development, cooperatives and public sector management, etc. In addition, it focuses on issues related to good governance, social accountability, water, sanitation and hygiene (WASH), among other sectors.

“ India is among the world's most youthful nations. It is our government's endeavour to empower our youth. Through our initiatives, we are channelising their strength and making them self-resilient.
— Shri Narendra Modi
Hon'ble Prime Minister ”

Aims & Objectives of NCGG

- i.) To be a think tank for governance and policy reforms, cutting across administrative, social, economic and financial spheres;
- ii.) To function as a national repository of information on best practices, initiatives and methodologies that promote good governance, e-governance, innovation and change management within the government and its parastatal organizations;

- iii.) To initiate and participate in action research and capacity-building on various aspects of regulatory and development administration, public policy, governance and public management at the national, state and local levels;
- iv.) To advise on key issues in governance and develop synergy across various ministries/ departments of the Government of India and various state governments;
- v.) To promote sharing and replication of innovative ideas and best practices in governance; and
- vi.) To interact with national and international organizations, in and outside the government, engaged in research and capacity building in these spheres.

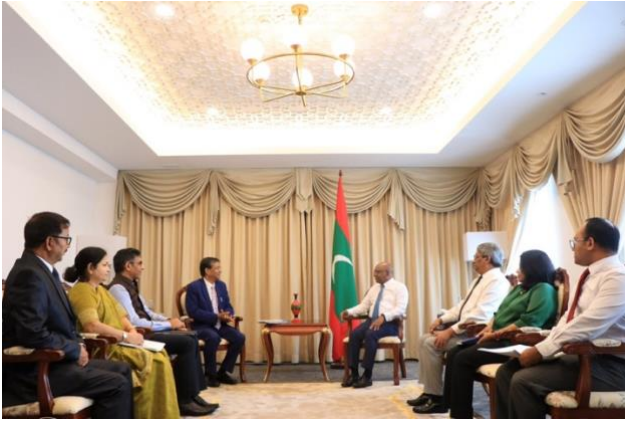


NCGG Internship Programme

The NCGG Internship Programme is a short-term engagement (minimum 8 weeks to maximum 6 months) of 'selected students' with various verticals and units within the Centre. The engagement is purely temporary to enable Indian youth to provide them exposure to a gamut of governance and public policy related issues and involving them in possible way ahead to overcome challenges in the way of citizen-centric governance. Admission to internship programme does not give any right to interns to seek regular employment with the Centre. Interns may be assigned a specific domain/ area to work on.

To advance academic research and functioning of NCGG by engaging with young talents of the country and honing their knowledge, skills and theoretical

education with practical approaches. This programme intends to provide exposure to the public policy and governance related issues to students for mutual benefit. The internship programme will be conducted at New Delhi and Mussoorie.



Who can apply

A prospective candidate for the internship shall have to meet following eligibility criteria:

- i.) Internship programme is open for all Indian students studying in India or abroad;
- ii.) Internship is open to students with graduation degree and/ or are pursuing their post-graduation/ PG Diploma and advance academic degrees and are interested to intern as part of their dissertation/ capstone project in their curriculum or awaiting their degree certificate after appearing in their final examination in the same academic year;
- iii.) Students enrolled in 4 or 5-year courses in law and engineering may also apply for the Internship during their final year of graduation;
- iv.) The age of the candidate shall not exceed 30 years at the time of application; and
- v.) Applicant has to upload a letter of recommendation from their university/ institution, where he/ she is enrolled.

Duration

Ordinarily the period of internship will not be less than 8 (eight) weeks or exceed 6 (six) months for successful completion of internship and to become eligible for experience certificate.

Domains/ areas available for Internship

- i.) Public policy & governance
- ii.) Innovation & entrepreneurship
- iii.) Education
- iv.) Decentralized planning
- v.) E-governance
- vi.) Public service delivery
- vii.) Laws & regulations
- viii.) Rural development & poverty elimination
- ix.) Water, sanitation, hygiene & public health
- x.) Governance in healthcare
- xi.) Sustainability
- xii.) Disaster resilience infrastructure and disaster mitigation
- xiii.) Sustainable urban management and urban governance
- xiv.) Infrastructure development
- xv.) Innovation & entrepreneurship
- xvi.) Water resource management & river rejuvenation
- xvii.) Climate change, environment & clean energy
- xviii.) Tribal affairs
- xix.) Monitoring, data analytics & evaluation
- xx.) Project planning, designing, management & monitoring
- xxi.) Natural resource, environment and Forests
- xxii.) Mass communication and social media
- xxiii.) Any other subject relevant to public policy, good governance, public service delivery, etc.

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Mission of skilling, re-skilling and up-skilling the youth should go on relentlessly.

- **Shri Narendra Modi**
Hon'ble Prime Minister

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Selection Process

- i.) The selection process shall consist of two stages; preliminary screening of applications for shortlisting of candidates and personal interview (online or offline) of shortlisted candidates. NCGG will constitute a committee for screening of applications and/ or holding personal interview;

- ii.) The applications with incomplete information or not meeting eligibility conditions shall be disqualified by the system automatically;
- iii.) Based on the number of applications, required intake of the Centre for the respective month and domains/ areas selected by the candidates, the personal interview shall be conducted with prior information communicated to candidate via email;
- iv.) After screening process and personal interview, a list of selected candidates shall be declared and successful candidates will be informed via email along with notification on joining date;
- v.) The total number of internships offered shall not exceed 20 at any given point in time; and
- vi.) The internship applications may be reviewed based on NCGG's requirement periodically by a screening committee.



Honorarium

A consolidated stipend/ honorarium of INR 10,000 per month on pro-rata basis will be paid to each intern during their approved period of internship based on progress in the assignment. No other expenses shall be payable.

Responsibilities of Interns

- The interns shall be integrated with the daily workings of the Centre with an induction programme. Every intern shall be assigned a supervisor from their vertical for assignments, monitoring and evaluation of work. The work may include conducting secondary research, writing reports, analysing evolving developments, data analytics, communication and event management or carrying out any other task entrusted to interns by their supervisors.
- Each intern should have a minimum of 80% attendance in the entire duration of internship, failing which experience certificate will not be issued. The attendance record and the details of work supervision shall be maintained regularly and their approval is pertinent for eligibility to receive honorarium.
- Only in exceptional cases and on cogent grounds, extension in internship duration may be considered by the Centre. Each intern shall maintain good conduct at all times during internship period and shall not disclose any confidential information of the Centre in his/ her possession to an outsider.
- At the end of the internship, each intern has to submit a report and also make a presentation to the evaluation committee to certify that the candidate has successfully completed the internship and based on the recommendations of the committee, the 'certification of successful completion of internship' will be issued. NCGG will have the right to utilize the report and it will also be shared with the sponsoring institution.

Experience Certificate

A certificate regarding successful completion of internship shall be issued by the Centre on the recommendation of the evaluation committee and supervisor of the intern.



Termination of Internship

The selection to the internship programme at NCGG is strictly within the domain of the Centre and only upon meeting the necessary eligibility criteria mentioned in this document. The Centre may terminate the internship of any intern at any point as it deems fit, without assigning any reason and the decision of the Centre in this regard shall

be final. Any intern may choose to terminate the internship by giving a prior notice of one week to the respective supervisor.

Logistics and Support

Interns will be required to make own arrangements for their travel, boarding, lodging, etc. and should have their own laptops. NCGG will provide working space, internet facility and other necessities as deemed fit by the concerned supervisor.

How to apply

- i.) Download the application form at www.ncgg.org.in and submit your filled application form with a scanned copy of letter of approval/recommendation from your respective institution at the official email ID: ncgg-dopt@nic.in
- ii.) For the summer internship, please send your duly completed application form latest by 10th May, 2023.
- iii.) Please clearly mention your intended date of joining as well as the duration of your availability for the internship in the form.
- iv.) Please check your eligibility for the internship programme mentioned in the guidelines before applying.

National Centre for Good Governance
Ministry of Personnel, Public Grievances & Pensions,
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