

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**NATIONAL CENTRE FOR GOOD GOVERNANCE  
DEPARTMENT OF ADMINISTRATIVE REFORMS  
& PUBLIC GRIEVANCES,  
GOVERNMENT OF INDIA**

**AND**

**MINISTRY OF PUBLIC ADMINISTRATION,  
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

**ON**

**TRAINING AND CAPACITY BUILDING PROGRAMME**

**FOR**

**BANGLADESH CIVIL SERVANTS**

**National Centre for Good Governance**, an autonomous institute under the Department of Administrative Reforms and Public Grievances, Government of India, **Ministry of Personnel, Public Grievances and Pensions, Government of India** with its Head Office at **New Delhi** and Branch Office at **Mussoorie** and **Ministry of Public Administration**, Government of the People's Republic of Bangladesh, hereafter referred to as 'Parties';

Recalling the cordial and friendly relations existing between the two countries and their people;

Taking note of the complementarities between the systems of the two countries; and desirous of developing, promoting and strengthening mutual cooperation between the two countries and of success of training of 1500 participants in the past five years;

Have reached the following understanding:

**2. Purpose**

The purpose of this MoU is to define the operational framework for cooperation between the two Parties for training and capacity building programmes for 1800 Bangladesh Civil Servants in India.

**3. Framework and Modalities of Implementation**

The Parties will be guided by the following framework for the implementation of training and capacity building programmes:

**3.1** On behalf of the Ministry of External Affairs (MEA), Government of India, NCGG will implement the training and capacity building programmes.

**3.2** NCGG will be the nodal institution for matters pertaining to designing customized training modules and its implementation taking into account requirements of Bangladesh side.

**3.3** Subject matters of training programme will include training modules on various issues related to e-governance and service delivery, public policy and implementation, Information Technology, decentralization, urban development and planning and ethics in administration, challenges and implementation of SDG etc.

**3.4** Ministry of Public Administration will nominate suitable Civil Servants from Bangladesh for the training and capacity-building programmes as per the agreed timelines. Participants of the training programmes will be selected among Additional Deputy Commissioners/ Additional District Magistrates, Upazila Nirbahi Officers, Deputy Director Local Government, Senior Assistant Secretaries, Senior Assistant Commissioners, Assistant Commissioners (Land) and officers of equivalent rank in the Ministries from Bangladesh Civil Service (Administration) Cadre.

**3.5** The list of nominated officers will be transmitted by the High Commission of India in Dhaka to MEA for onward transmission to NCGG taking into account various requirements.

**3.6** The modalities for the training programme including the training schedule, batch size, logistical arrangements and other relevant details about the training programme will be conveyed by the High Commission of India in Dhaka to the Ministry of Public Administration.

**3.7** Government of India, Ministry of External Affairs, will bear all expenses concerned pertaining to the training programme.

**3.8** Both Parties will appoint a nodal officer responsible for exchange of information and necessary coordination.

**4. Duration**

**4.1** This MoU will come into effect from the date of its signature and will be valid for a period of six years or training of total 1800 Bangladesh Civil Servants in India, whichever is completed earlier.

**4.2** The MoU may be extended, if required, with mutual written consent of both Parties.

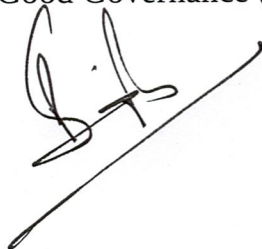
**4.3** Either Party can terminate the MoU during the validity period of the MoU by giving a notice in writing, to the other party, of its intention to terminate, at least 3 months prior to the actual termination.

Signed on this 8 FEB 2019 at NEW DELHI and in two originals in English language.

**For and on behalf of  
National Centre for Good  
Governance**

**Name:** Poonam Singh

**Designation:** Associate Professor &  
In-charge Administration, National  
Centre for Good Governance (NCGG)



**For and on behalf of  
Ministry of Public Administration**



**Name:** H.E Syed Muazzem Ali

**Designation:** High Commissioner,  
Bangladesh High Commission, New  
Delhi